

**WEST (OUTER) AREA COMMITTEE**

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**Meeting to be held in the Calverley Mechanics Institute, Thornhill Street, Leeds LS28 5NQ  
on Friday, 9th July, 2010 at 2.00 pm**

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**MEMBERSHIP**

Councillors

A Carter	- Calverley and Farsley;
J Marjoram	- Calverley and Farsley;
R Wood	- Calverley and Farsley;

M Coulson	- Pudsey;
J Jarosz	- Pudsey;
R Lewis	- Pudsey;

A Blackburn	- Farnley and Wortley;
D Blackburn	- Farnley and Wortley;
J Hardy	- Farnley and Wortley;

Co-optees

Howard Bradley	- Youth Representative
Rev Kingsley Dowling	- Faith Representative
Liz Navin-Jones	- Business Representative

## **A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS**

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

# A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p style="text-align: center;"><b><u>PROCEDURAL BUSINESS</u></b></p> <p><b>ELECTION OF CHAIR 2010/11</b></p> <p>To elect an Area Committee Chair for the 2010/11 municipal year.</p> <p>Report of Chief Democratic Services Officer attached.</p>	1 - 4
2			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	

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3			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
4			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
5			<p><b>DECLARATION OF INTERESTS</b></p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
6			<p><b>APOLOGIES FOR ABSENCE</b></p>	

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7			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair</p>	
8			<p><b>MINUTES - 26TH MARCH 2010 - AND ANY MATTERS ARISING</b></p> <p>To confirm as a correct record the attached minutes of the meeting held on 26<sup>th</sup> March 2010.</p> <p style="text-align: center;"><b><u>EXECUTIVE BUSINESS</u></b></p>	5 - 12
9			<p><b>FORUM MINUTES</b></p> <p>To receive for information purposes the attached minutes of the Tyersal Community Forum meeting held on 19<sup>th</sup> May 2010.</p>	13 - 16
10			<p><b>APPOINTMENT OF CO-OPTees AND THEMATIC CHAMPIONS 2010/11</b></p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods.</p>	17 - 22
11			<p><b>CCTV UPDATE REPORT - OUTER WEST AREA</b></p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods.</p>	23 - 32
12			<p><b>AREA DELIVERY PLAN - PROGRESS REPORT - QUARTERS 3 AND 4 2009/10</b></p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods.</p>	33 - 62

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13			<p><b>AREA MANAGER'S REPORT</b></p> <p>To receive and consider the attached report of the Acting Area Manager.</p>	63 - 94
14			<p><b>WELLBEING BUDGET 2010/11 - UPDATE REPORT</b></p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods.</p>	95 - 108
			<p><b><u>COUNCIL BUSINESS</u></b></p>	
15			<p><b>AREA COMMITTEE ROLES AND FUNCTIONS</b></p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods.</p>	109 - 118
16			<p><b>APPOINTMENTS TO OUTSIDE BODIES 2010/11</b></p> <p>To receive and consider the attached report of the Chief Democratic Services Officer.</p>	119 - 130
17			<p><b>HEALTH AND ENVIRONMENTAL ACTION SERVICE - YEAR END REPORT 2009/10</b></p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods.</p>	131 - 144
18			<p><b>HEALTH AND WELLBEING - UPDATE REPORT</b></p> <p>To receive and consider the attached report of the Health and Wellbeing Improvement Manager.</p>	145 - 148
19			<p><b>COMMUNITY SAFETY - UPDATE REPORT</b></p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods.</p>	149 - 152
20			<p><b>HERITAGE OPEN DAYS</b></p> <p>To receive and consider the attached report of the Leeds Civic Trust.</p>	153 - 154

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21			<p><b>OUTER WEST ALMO AREA PANEL MINUTES</b></p> <p>To receive for information purposes the attached minutes of the Outer West ALMO Area Panel minutes for the meetings held on 10<sup>th</sup> February and 14<sup>th</sup> April 2010.</p>	155 - 166
22			<p><b>FORWARD PLAN - SEPTEMBER 2010</b></p> <p>Attached.</p>	167 - 168
23			<p><b>DATES, TIMES AND VENUES OF FUTURE MEETINGS 2010/11</b></p> <p>Friday 10<sup>th</sup> September 2010, Pudsey Park Visitor Centre  Friday 15<sup>th</sup> October 2010, Farnley Hall  Friday 17<sup>th</sup> December 2010, Pudsey Civic Centre  Friday 28<sup>th</sup> January 2011, Pudsey Leisure Centre  Friday 25<sup>th</sup> March 2011, Farnley Hall</p> <p>All at 2.00pm.</p> <p><b>MAP TO TODAY'S VENUE</b></p> <p>Calverley Mechanics Institute, Thornhill Street, Leeds, LS12 4LH</p>	